



City of Lemon Grove

Invites Applications for:

FIRE INSPECTOR

\$4,762.00 - \$6,877.30 per month, DOQ

THE POSITION:

The ***Fire Inspector*** position will perform a variety of technical fire and life safety inspections; enforce compliance with federal, state, and City fire and safety laws, ordinances, and regulations; and increase public awareness of fire safety and prevention.

Primary duties and responsibilities include, but are not limited to: inspecting residential, commercial, industrial, institutional buildings, schools, hospitals as well as places of public assembly to determine compliance with state and local fire and building codes; inspecting operations, devices and equipment requiring the inspection or approval of the Fire Department; performing business license inspections; interpreting and enforcing provisions of fire prevention and fire safety laws, ordinances and other regulations; issuing notices, warnings and citations; performing periodic and follow-up inspections of new and existing buildings, structures and installations requiring fire clearances; responding to and handling complaints pertaining to violation of fire prevention laws and giving correction orders as necessary; checking building plans for code compliance; checking plans and installation of sprinkler systems, heat activated alarm systems, and other fire prevention devices and equipment; conducting weed abatement inspections; participating in public information/education activities of the Department, including making presentations and demonstrations for groups and schools; conducting fire prevention inspections, keeping-up-to date records of inspections; preparing detailed inspection reports; inspecting facilities for hazardous processes, public assemblies and related activities, recommending corrective action; and performing other duties as assigned.

MINIMUM QUALIFICATIONS:

This position requires High school graduation or its equivalent, supplemented with college level courses in fire science, fire prevention/protection, or closely related field; successful completion of P.C. 832 – Laws of Arrest is required within 6 months of appointment; must obtain Office of the State Fire Marshal Fire Inspector I task book within 12 months of appointment; possession of, or ability to obtain certification by the International Code Council as Fire Inspector I within one (1) year of appointment; and possession of a valid “Class C” California driver’s license.

The ideal candidate will be able to: enforce a variety of codes, ordinances, and regulations pertaining to fire prevention; and communicate clearly and concisely, both orally and in writing.

COMPENSATION & BENEFITS:

- **\$57,143.92 - \$82,527.60 per year, DOQ;**
- 4-Day work-week (closed every Friday);
- Two (2) weeks of paid vacation per year with increases based on length of service;
- Thirteen(13) holidays, plus one (1) floating holiday;
- Twelve (12) sick days per year;
- Long Term Disability – after 90 days of disability, a LTD plan provides a 60% disability income benefit;
- Life Insurance - \$50,000 life insurance coverage; AD & D - \$50,000 coverage;
- Retirement – California Public Employee’s Retirement System (PERS) 2% @ 60 or 2% @ 62 formula based upon successful candidate’s PERS status. The City does not participate in Social Security, both the City and employee contribute 1.45% to Medicare;
- Health Insurance – The City provides employees with a \$1,000 monthly contribution for medical, dental, and vision insurance for themselves and their dependents; and
- Other Benefits – 457 deferred compensation plan. Employee Assistance Program (EAP) and direct deposit are also available.

WORKING CONDITIONS

Physical Conditions: Incumbents are required to stand or sit for prolonged periods; occasionally stop, bend, kneel, crouch, reach, and twist; lift, carry, push, and/or pull light to moderate amounts of weight.

Work Environment: Incumbents are required to work in a standard office environment with extensive public contact, frequent interruptions, and frequent travel to a variety of locations.

CLOSING DATE/APPLICATION PROCEDURE:

A City application must be filed/submitted to the Human Resources Department at 3232 Main Street, Lemon Grove, CA 91945 by **5:00 p.m., Thursday, July 18, 2024.** Postmarks are not accepted. Candidates are requested to provide thorough yet concise information on their experience and education, which relates to the position.

City applications will be evaluated and candidates meeting the minimum qualifications will be invited to participate in the selection process, which may consist of a written examination and/or oral interviews to be held in the City of Lemon Grove. A City application is available on the City’s Website: www.lemongrove.ca.gov.

Note: Prospective employees will undergo and must successfully pass, a background reference check (including fingerprinting) and a medical examination, which will include a drug screen. All new employees must verify identity and entitlement to work in the United States by providing documentation required by the Immigration & Control Act of 1986. Additionally, successful applicants may be subject to random drug and alcohol testing in accordance with Federal regulations.

CITY OF LEMON GROVE
FIRE INSPECTOR *(Continued)*

Candidates who require a reasonable accommodation in the selection process are required to submit their request in writing specifying their need(s) with their application materials.

If you have any questions regarding this position, please contact Roberto Hidalgo, Human Resources Manager at rhidalgo@lemongrove.ca.gov or at 619-825-3848.

Posted: 06/10/24

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