



# City of Lemon Grove

Invites Applications for:

## **CREW LEADER** **(SANITATION)**

**\$3,959.77 - \$6,447.87 per month**  
*(Effective 01/1/25)*

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### **THE POSITION:**

A **Crew Leader** leads, trains, oversees the work of employees in the Technician I/II positions in the Sanitation District; participates in complex and difficult work of a crew responsible for the maintenance and repair of the City's wastewater utility collection system; and sets priorities and job duties with wastewater staff during repairs, confined space entries, SSO response, and mainline blockage response.

Primary duties and responsibilities include, but are not limited to:

- Provides technical and functional supervision to assigned wastewater utilities maintenance staff; reviews and controls quality of work; assists in completing employee evaluations.
- Plans, schedules, prioritizes, and assigns maintenance and repair work in consultation with the Sanitation Supervisor.
- Trains employees in work methods, use of tools and equipment, and relevant safety precautions.
- Participates in and assists in coordinating safety training.
- Performs comprehensive field inspections to determine Sanitary Sewer Overflow spill volume estimates to ensure regulatory compliance.
- Performs a wide variety of maintenance, repair, and installation work in the City infrastructure, systems, and facilities to which assigned, such as wastewater collection main and lateral pipeline systems, including removing blockages through hydro-cleaning and rodding, vacuuming debris, root-cutting and extraction, operating camera van to perform close circuit television inspections of sewer and storm drain pipes, and installing and maintaining wastewater manholes.
- Ensures compliance with Federal, State, and local laws and regulations.
- Stays current on the status of new or pending regulatory legislation; attends continuing education courses or seminars as required.
- Responds to and performs emergency repairs and other emergency services as necessary.
- Maintains accurate records and logs of daily activities, using appropriate computer

software applications.

- Inspects and coordinates preventative and breakdown maintenance for the vehicles assigned to the District, which includes trucks, combination truck sewer cleaning and vacuum) and camera van including CCTV components.
- Inspects assigned Sanitation District infrastructure, facilities, systems, and appurtenances for maintenance needs and recommends appropriate actions.
- Inspects, cleans, and uses camera van to evaluate storm drain lines as needed.
- Receiving and marking out dig alert notices in the District.
- Oversees traffic control planning, set-up/breakdown for major and minor projects/work.
- Monitors after-hours on call-duty and responds as needed.
- May act as Sanitation Supervisor in his/her absence or as assigned.
- Performs other duties as assigned.

### **MINIMUM QUALIFICATIONS:**

This position requires high school graduation or its equivalent, supplemented with specialized training in wastewater technology and/or public works construction and maintenance; four (4) years of experience in the maintenance of wastewater collection systems and related appurtenances, including experience in supervising field/crew staff members; possession of, or ability to obtain, a valid Class B (unrestricted) commercial driver's license with tankers endorsements (Class A driver's license is highly desirable); and responsible to maintain a Grade I or higher Wastewater Collection System Maintenance Technologist Certificate issued by the California Water Environment Association; and possession of a Traffic Control and Confined Space Certificates.

The ideal candidate will plan, schedule, assign, and oversee activities of public works wastewater collections systems.

### **COMPENSATION & BENEFITS:**

- **\$47,517.21 - \$77,374.23 annually**
- 4-Day work-week (closed every Friday);
- Two (2) weeks of paid vacation per year with increases based on length of service;
- Thirteen (15) holidays, plus one (2) floating holidays;
- Twelve (12) sick days per year;
- Long Term Disability – after 90 days of disability, a LTD plan provides a 60% disability income benefit;
- Life Insurance - \$50,000 life insurance coverage; AD & D - \$50,000 coverage;
- Retirement – California Public Employee's Retirement System (PERS) 2% @ 60 or 2% @ 62 formula based upon successful candidate's PERS status. The City does not participate in Social Security, both the City and employee contribute 1.45% to Medicare;
- Health Insurance – The City provides employees with a \$1,000 monthly contribution for medical, dental, and vision insurance for themselves and their dependents; and
- Other Benefits – 457 deferred compensation plan. Employee Assistance Program

(EAP) and direct deposit are also available.

### **WORKING CONDITIONS**

Physical Conditions: Incumbents are required to lift and/or move up to 50 lbs. and occasionally lift/move more than 100 lbs.

Work Environment: Incumbents are required to work in outside weather conditions and may be exposed to wet, cold and/or humid conditions. Incumbent may be required to wear personal protective apparel including goggles, face protectors, aprons, safety shoes, gloves, and suits/coveralls for extended periods.

### **CLOSING DATE/APPLICATION PROCEDURE:**

A City application must be filed/submitted to the Human Resources Department at 3232 Main Street, Lemon Grove, CA 91945 by **5:00 p.m., Thursday, February 13, 2025.** Postmarks are not accepted. Candidates are requested to provide thorough yet concise information on their experience and education.

City applications will be evaluated and candidates meeting the minimum qualifications will be invited to participate in the selection process, which will consist of an oral interview to be held in the City of Lemon Grove. A City application is available on the City's Website: [www.lemongrove.ca.gov](http://www.lemongrove.ca.gov).

**Note:** Prospective employees will undergo and must successfully pass, a background reference check (including fingerprinting) and a medical examination, which will include a drug screen. All new employees must verify identity and entitlement to work in the United States by providing documentation required by the Immigration & Control Act of 1986. Additionally, successful applicants may be subject to random drug and alcohol testing in accordance with Federal regulations.

Candidates who require a reasonable accommodation in the selection process are required to submit their request in writing specifying their need(s) with their application materials.

If you have any questions regarding this position, please contact Roberto Hidalgo, Human Resources Manager at [rhidalgo@lemongrove.ca.gov](mailto:rhidalgo@lemongrove.ca.gov) or at 619-825-3848.

*Posted" 12/23/24*

The City of Lemon Grove is an EEO/AA/ADA employer.

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